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Facilities Planning & Safety Unit

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Site Inspection Check List for:

Laboratory Suite - OAR 333-535-0090

PR# _____ Date: _____ Inspector: _____

Provider: _____

Project: _____

Address: _____

Present at Site Inspection:

Intended Occupancy Date: _____

Required PRIOR to Approved Inspection:

RECEIVED?

YES NO NA

Certificate of Occupancy (CO) from governing jurisdiction

MEP Close-Out verification (if required)

SITE INSPECTION:

INTERIOR = Verify that the facility has installed:

OVERALL:

YES NO NA

- Laboratory units shall conform to OAR 333-024-0000 and the rules there under regarding laboratory requirements. Standards contained in NFPA 99 regarding laboratories and health related institutions are also required. 333-535-0090 (3)

INPATIENT HOSPITAL LAB FACILITIES:

YES NO NA

Inpatient hospital laboratory facilities shall be provided for hematology, clinical chemistry and urinalysis and may include cytology, pathology, immunochemistry, microbiology, serology, and immunology to meet requirement for services as stated in General Rules (OAR 333-535-0010.) These may be provided within the hospital or through an effective contract arrangement with nearby laboratory service. The following shall be provided: 333-535-0090 (1)

The following shall be provided:

- Laboratory work counters(s) with space for microscopes, appropriate chemical analyzer(s,) incubators(s,) and centrifuges(s.) Work areas shall include sinks with water and access to electrical services as needed. 333-535-0090 (1)(a)
- Refrigerated blood storage facilities for transfusions shall be provided. Blood storage refrigerator shall be equipped with temperature-monitoring and alarm signals located for 24-hour response. Blood banks must e provided emergency poser for continued cooling during an interruption of the normal power supply. 333-535-0090 (b)
- Dedicated hand-washing stations shall be located within 20 feet of each workstation and within each room with a workstation. 333-535-0090 (1)(c)
- Appropriate storage facilities, including refrigeration shall be provided for reagents, patients specimens, controls, and supplies. 333-535-0090 (1)(d)
- Urine and feces collection rooms shall be equipped with a toilet and hand-washing station. This may be outside the laboratory suite. 333-535-0090 (1)(e)
- Blood collection facilities shall include a work counter, conveniently located hand-washing station, space for patient seating and sharps containers(s.) 333-535-0090 (1)(f)
- Chemical safety provisions, which may include emergency shower, eye flushing devices, and appropriate storage for flammable liquids shall be provided in accordance with Oregon State Public Health Laboratory Licensing Rules, OAR 333-024-0005 through 333-024-0055, and Oregon OSHA Administrative Rules. 333-535-0090 (1)(g)
- Facilities and equipment for sterilization of contaminated specimens before transport to incineration facilities in accordance with Oregon State Public Health Laboratory Licensure Rules and Oregon OSHA Administrative Rules. 333-535-0090 (1)(h)

- If radioactive materials are used or stored, facilities shall be available for their safe storage and disposal. 333-535-0090 (1)(i)
- Administrative areas including offices as well as space for clerical work, filing, and records maintenance shall be provided apart from testing or storage areas. 333-535-0090 (1)(j)
- Lounge, locker, and toilet facilities shall be conveniently located for laboratory staff. These may be outside the laboratory area and shared with other departments. 333-535-0090 (K)
- The functional program shall describe the type and location(s) for all special laboratory equipment that is to be wired, plumbed, or plugged in, and the building utility systems required to operate each. 333-535-0090 (1)(l)

LABS IN FREESTANDING CLINICS:

YES NO NA

Laboratory services serving hospital outpatient clinics may be onsite or through an effective contractual arrangement with a laboratory service or through the primary hospital laboratory. Services may include hematology, clinical chemistry, urinalysis, cytology, pathology, microbiology, serology, immunology and immunohematology. When these services are not effectively provided elsewhere, the following shall be available within the clinic: 333-535-0090 (2)

Lab must have:

- Laboratory work counter(s), with sink 333-535-0090 (2)(a)
- Designated sink equipped for hand-washing station in addition to process sink(s). 333-535-0090 (2)(b)
- Storage cabinets(s) or closets(s) 333-535-0090 (2)(c)
- Specimen collection room with a toilet, handwashing station, and an area for handling and storing specimens. 333-535-0090 (2)(d)
- Blood collection facilities including secure seating, a work counter, and access to a hand-washing station. Collection facilities may be within the laboratory or in satellite locations(s) 333-535-0090 (2)(e)
- Refrigeration for storage of reagents, controls and patient specimens as necessary. Separate refrigeration must be provided for injectable and food or drink that is to be consumed by patients or staff. 333-535-0090 (2)(f)